



We're on the web!
www.hrsgroup.com

Your Safety is Our Business!
 Ask about our Group Rates & Discounts and Save \$\$\$\$.

We reserve the right to cancel or reschedule sessions based upon response. Sessions can be arranged for presentation at your location. Customized programs are also available to accommodate your specific needs. Our trainers and consultants are covered by WSIB for your protection and carry with them their own basic PPE for on-site work. HRSGroup Inc. carries E & O Insurance. If the course you want is not listed contact our office.

HRSGroup Training Schedule - Winter 2013/14

Training Location: HRSGroup - Training Room (Across the street from CAA.) 675 - B The Queensway, Peterborough	To Register: Phone: 705-749-1259 or 1-877-907-7744 Or Email: info@hrsgroup.com
WSIB Basic Certification - Part I (3 days) <i>Ask about our Customized Part II Courses</i> HRSGroup is the only WSIB approved provider headquartered in Peterborough. (Discounts for three or more participants per session).	Three Consecutive Days, Jan. 13, 14 & 15, 2014 Three Wednesdays, Feb. 5, 12 & 19, 2014 Three Mondays, March 3, 10 & 17, 2014 Classes are 8:30 a.m. to 4:30 p.m.
Lift Truck Certification - (Does not include Scissor Lifts and Zoom Booms) This training is in compliance to the OHSA, Ontario Guidelines and the CSA Standard for Lift Trucks B335-04. Includes Practical Evaluation, at your location, to be arranged shortly after the theory session.	Wednesday December 4, 2013 Friday Jan. 10, 2014 or Monday Jan. 27, 2014 Thursday Feb. 13, 2014 or Tuesday Feb. 25, 2014 Classes are 8:30 a.m. to 4:30 p.m.
Lift Truck Re-certification (for previously certified operators as to the CSA B335-04) Includes Practical Evaluation, at your location, to be arranged shortly after the theory session	Wednesday December 18, 2013 Tuesday Jan. 7, 2014 or Thursday Jan. 23, 2014 Monday Feb. 10, 2014 or Friday Feb. 28, 2014 Classes are 8:30 a.m. to 12:30 p.m.
Fall Protection - (Prerequisite for Aerial Work Platforms below) Learn about the dangers of working at heights and how to protect yourself. Learn how to select, inspect and don your fall protection equipment.	Wednesday December 11, 2013 Friday Jan. 3, 2014 or Tuesday Jan. 21, 2014 Friday Feb. 7, 2014 or Monday Feb. 17, 2014 Classes are 8:30 a.m. to 11:30 a.m.
Aerial Work Platforms (Scissor Lifts and Zoom Booms) Fall Protection - prerequisite This training is in compliance with the OHSA and the CSA Standards for Scissor Lifts and Zoom Booms. Includes Practical Evaluation, at your location, to be arranged shortly after the theory session.	Wednesday December 11, 2013 Friday Jan. 3, 2014 or Tuesday Jan. 21, 2014 Friday Feb. 7, 2014 or Monday Feb. 17, 2014 Classes are 12:30 p.m. to 4:30 p.m.
WHMIS - New GHS Signs (class size minimum 5) Learn about Material Hazards, Labels, Material Safety Data Sheets and Controls as required by the OHSA and the WHMIS Regulation. Learn all about the new GHS signs and what they will mean to you.	Friday December 13, 2013 Wednesday January 8, 2014 Friday February 28, 2014 Classes are 8:30 a.m. to 11:30 a.m.
Transportation of Dangerous Goods (class size minimum 5) This course is designed for anyone who handles, transports or offers for transport dangerous goods and is in compliance with Transport Canada.	Friday December 13, 2013 Wednesday January 8, 2014 Friday February 28, 2014 Classes are 12:30 p.m. to 4:30 p.m.
Lockout/Tagout Procedures Learn the proper safety procedure for maintenance of powered equipment and how to protect yourself.	Thursday December 19, 2013 Friday Jan 17, 2014 or Thursday Jan. 30, 2014 Tuesday Feb. 11, 2014 or Thursday Feb. 27, 2014 Classes are 8:30 a.m. to 11:30 a.m.
Confined Space Entry Learn about the dangers of entering confined spaces and how to protect yourself.	Thursday December 19, 2013 Friday Jan 17, 2014 or Thursday Jan. 30, 2014 Tuesday Feb. 11, 2014 or Thursday Feb. 27, 2014 Classes are 12:30 p.m. to 4:30 p.m.
Propane Construction Heaters and Torches Learn the proper way to connect, activate and disconnect propane construction heaters and tiger torches.	Friday December 6, 2013 Monday Jan. 6, 2014 or Wednesday Jan. 29, 2014 Friday Feb. 14, 2014 or Monday Feb 24, 2014 Classes are 8:30 a.m. to 12:30 p.m.
Other Courses Available: Traffic Control for Construction Projects (Flagging), Skid Steer, and Stilts. Other Propane Courses - Handling & Exchange, and Cylinder Filling Propane Courses - Authorized through the Canadian Propane Association. We have a CPA approved trainer on staff.	Call our office or see our website for more information and available courses.

All training prices are subject to HST. Mileage is charged for all practical evaluations to be conducted at locations outside Peterborough's city limits.

Serving our clients
 Since 1996

HRSGROUP TODAY

HRSGroup Today



Partners in Safety

We would like to announce our new partnership with ACM Automation Inc. to assist you with all your facility safety needs.

By adding ACM Automation's expertise to our venue we are offering our clients comprehensive safety system analysis and design through SafeGuard Profiler. ACM offer training in piping and instrumentation diagrams-engineering drawings interpretation, process hazard analysis and hazard and operability studies, safety lifecycle experience, safety integrity level determination studies and many more workshops for your facility safety awareness. They offer innovative technology to visualize risk in real time through SafeGuard Sentinel.

According to ACM's CEO Ken Bingham "We believe that the single biggest challenge of people in industries we serve is "education". And that once they understand they will make better decisions from the concept phase through to engineering, design and then position themselves for "safer" operations for the life of the asset.

We will be offering training courses through ACM in the near future. If you are interested in learning more about ACM please call for a brochure.

705-749-1259 or 1-877-907-7744

Partner in Human Resources

We would like to introduce our new partnership with Putting People First Solutions. Kris Dawson has a Bachelor Degree in Human Resources and Industrial Relations and a Business Diploma in Human Resources Management. She is a Certified Human Resources Professional through HRPAA and has a Holistic Narrative Career Professional Designation and a Train the Trainer Certificate. She is also Six Sigma Green Belt Certified. Kris brings her expertise to our venue to assist our clients with their Human Resource needs.

We will be offering some workshops in conjunction with Kris in the near future.

Call to learn more about Kris and how she can help you.

705-749-1259 or 1-877-907-7744



Need help with compliance issues?

Call HRSGroup
 at
 705-749-1259
 or
 1-877-907-7744

Items of Interest:

- New Safety Partners
- New Human Resource Partner
- WHMIS After GHS
- Congratulations to Peterborough Utilities Group
- On-Line Courses Available
- December, January, February Training Schedule



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Services Offered by HRSGroup

Some of our many services are:

Health and Safety Training:

We offer health and safety training for industrial, construction, mining, transportation, health care, municipalities and retail industries. Whatever your industry, we can modify our training sessions to meet your needs. Some of the courses offered are:

- WSIB Part I and Part II Certification
- Supervisor's O.H. & S Certificate Program
- Lift Truck Operator Competency *with Practical Evaluations at your location*
- Lift Truck Re-certification Training *with Practical Evaluations at your location*
- Elevated Work Platform Training *with Practical Evaluations at your location*
- Safe Use of Overhead Cranes *with Theory Training and Practical Evaluations at your location*
- Confined Space Entry
- Lockout/Tagout
- Fall Protection
- Transportation of Dangerous Goods
- WHMIS and Customized Workplace Specific Training
- Proper Erection, Inspection & Use of Scaffolding
- Propane Courses: Handling, Filling, Heaters & Torches.
- Construction Stilts - bring your stilts for an evaluation
- Skid Steer with Practical Evaluations

Other Health and Safety Services:

We can help with the specific needs for your workplace. We have experience assisting companies with:

- Workplace Health & Safety Assessments
- Incident and Accident Investigations
- WSIB Workwell Audits - To help you pass the first time
- Developing a Health and Safety Program
- Respirator Fit Testing

On-Line Training

Go to www.hrsgroup.com then click on the online training page to see what training is being offered. New courses are added regularly.

Call HRSGroup for assistance at **705-749-1259** or **1-877-907-7744**.

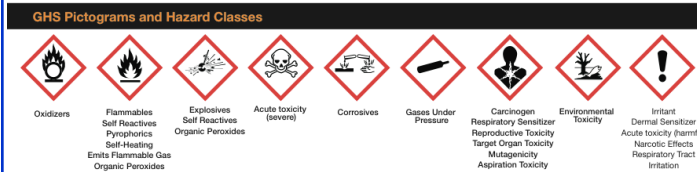
Ask about our other available services or have our staff develop a program specific to your business.

HRSGroup is a member of the Ontario Chambers of Commerce. Our staff are members of the Canadian Society of Safety Engineering (CSSE). Our President holds a Certified Health & Safety Consultant (CHSC) designation, go to www.csse.org. Our Training Director has achieved the first step towards a University Certificate in Health, Safety and Environmental Processes, earning a CHSEP-Foundation Level designation. Our propane courses are authorized through the Canadian Propane Association. HRSGroup is an approved provider for Basic Certification, go to www.wsib.on.ca.

WHMIS After GHS

You have been listening to me for years saying a new system will be coming to replace WHMIS. Well it's here or almost here. It is expected to be up and running by sometime in 2016. It's official name in Canada will be "WHMIS After GHS".

We will see some changes as predicted. The symbols will change to be more representative of the hazards they are associated with. They will look more like the ones used by Transport of Dangerous Goods. There are some new symbols such as the carcinogen, environmental and irritants. Explosives is now under WHMIS where it wasn't included before.



The Material Safety Data Sheets (MSDS) will be called Safety Data Sheets (SDS). Currently they are required to have 9 sections. The new ones will have no less than 16 sections and will be required to be consistent around the world. This will be the challenge for manufacturers and suppliers. They have the next two years in which to implement that requirement.

If you have questions call HRSGroup 705-749-1259

Congratulations

Canada's Safest Employers Awards for 2013 were named recently and we would like to congratulate Peterborough Utilities Group for winning "Silver" in the Utilities category.

Bravo!

Merry Christmas & Happy New Year

Wishing all of you a safe and happy holiday season. Enjoy those holiday parties but remember. Stay safe!



Don't Drink and Drive!

Pre-Employment Testing

HRSGroup provides pre-employment testing for companies planning to hire new employees, promoting established employees into supervisory or management positions or considering placing employees into apprenticeship programs.

We can assist you in finding the best fit for your workplace by testing for cognitive, perceptual and dexterity skills. We will also test for types of interests and comprehension of mechanical concepts.

Call HRSGroup at **705-749-1259** for a quote.

On-Line Training Continues to Grow

Visit our on-line training page at www.hrsgroup.com to see what is new. We now have 88 courses available from a variety of training providers across Canada and the USA.

Some of the courses available are:

- Safe driving courses, some for passenger vehicles and others for truckers.
- Electrical Courses.
- Hydraulic Safety courses
- First Aid
- Firefighting
- Fall Protection
- Emergency Procedures
- Confined Space courses
- Slings and Rigging
- WHMIS
- Transportation of Dangerous Goods - Road, Air & Sea

HRSGroup has added some of our own courses:

"Supervisory" developed for your supervisors who would prefer to take this course in their own time.

"Traffic Control Persons" for those people required to flag at construction sites.

"Chainsaw Safety" For those of you who use chainsaws but don't understand the hazards associated with their use.

"Lock Out/ Tag Out is one of our popular scheduled courses. Now you can do it at your own time in your own computer.

"Propane Handling and Exchange" For those of you who change propane cylinders on equipment.

There are too many courses to list here. Go to our website at www.hrsgroup.com to see the wide range of courses available.

Respirator Fit Testing

HRSGroup consultants are accredited to perform respirator fit tests to meet your needs. Large or small groups can be accommodated at your facility or ours. Call for an appointment today.

We can assist with the correct size and ensure the right fit. We also train your staff in the proper maintenance procedure for their respirators.

Call HRSGroup at **705-749-1259** for your respirator fit testing needs.

Payment & Cancellation Policies

Due to the economy HRSGroup has had to review the way we do business. This has led to a change in our payment and cancellation policies.

We have many different types of clients from large corporations to individuals. Therefore we had to develop different levels in order to accommodate all our client's needs.

Large Corporations - for training - will continue to be invoiced at the completion of training. The only change will be a minimum amount of participants in any group training to take place at their workplace. That will be determined when scheduling the training. For consulting - a deposit of half the quoted amount will be required at the commencement of the project. The remainder will be invoiced at the completion of the project.

Small Corporations - for on-site training - a credit card number will be required upon booking with the charge being applied on the day of training. The quoted amount of participants will be the minimum amount charged. For participants at our scheduled courses - payment will be required upon registration. For consulting - a deposit of half the quoted amount will be required at the commencement of the project. The remainder will be charged to the credit card on file at the completion of the project.

Service Organizations - As they normally pay at the time of training this will not change.

Individuals - Payment upon registration is required. Only credit cards, interact or cash are accepted.

Cancellation Policy - HRSGroup reserves the right to cancel training due to lack of registrations or other reasons outside our control. We will reimburse any amounts paid, in full.

Cancellation by Clients - Five working days prior to the training session - full refund to the credit card on file.

Three working days prior to the training session - half refund to the credit card on file.

Two working days prior to the training session - No Refund.

The client is required to speak to a member of our staff in order to have the cancellation and any applicable refund accepted. Emails or faxes will not be accepted other than as confirmation of a conversation. HRSGroup Inc. will email or fax a confirmation of cancellation and refund, if any.